

Client Money Handling Statement - Conditional

Select the accurate wording before publication.

Company	Pariter Limited (company number 05308864)
Registered office	5/6 Salmon Fields Business Village, Oldham, Lancashire, OL2 6HT
Policy owner	Ian Chadwick, Director
Contact email	info@partier.co.uk
Version/status	Version 0.1 Draft for internal approval and website publication
Review cycle	Approved on [INSERT APPROVAL DATE]; review at least annually or sooner following legal, regulatory or operational change.

Important publication instruction

This document contains alternative wording. Before publication, Pariter Limited must select the statement that is factually correct and delete the other sections. Publishing inaccurate client money wording may create regulatory and client risk.

Option A - no client money held

Pariter Limited does not currently hold client money. Client money means money of any currency that a regulated firm holds or receives for or from a client, including money held as agent, stakeholder or escrow stakeholder, subject to the relevant RICS definitions and exclusions.

If this position changes, Pariter Limited will put in place appropriate client money handling procedures, controls, records and client money protection arrangements before receiving or holding client money.

Option B - client money handling policy if client money is held

Use this section only if Pariter Limited holds or receives client money. Confirm the firm's bank arrangements, professional obligations, insurance, RICS Client Money Protection Scheme status and internal controls before publication.

1. Policy statement

Pariter Limited will protect client money and handle it honestly, transparently and in accordance with applicable law, RICS requirements, client terms and professional obligations.

2. Client accounts

- Client money must be paid into a designated client account unless a documented exception applies.
- Client accounts must be clearly identifiable and segregated from office money.
- Bank mandates and access rights must be controlled and reviewed.

3. Receipts and payments

- Client money should be recorded promptly and allocated to the correct client ledger.
- Payments from client accounts must be authorised, supported by records and made only for legitimate client-related purposes.
- Client money must not be used to fund office expenses or another client's liabilities.

4. Reconciliations and records

Client account reconciliations should be completed at least monthly and reviewed by an authorised person. Records should identify money held, client ledgers, bank balances, receipts, payments, authorisations and unresolved differences.

5. Unidentified or dormant funds

Unidentified or dormant funds should be investigated, recorded and dealt with in accordance with RICS requirements, legal obligations and client money procedures.

6. Client information

Clients should be given clear information about how client money will be held, relevant bank details, whether interest is payable, the circumstances in which money may be withdrawn and any applicable client money protection arrangements.

7. Breaches

Suspected client money breaches must be escalated immediately to the Director and, where appropriate, to insurers, RICS, the bank, clients or other relevant parties.

Review and approval

This document is owned by Ian Chadwick, Director. It should be reviewed at least annually, and whenever Pariter Limited changes its services, suppliers, cookie technology, personal data uses, RICS registration arrangements, complaints procedure, ADR provider, insurance arrangements or client money arrangements.

Version	Date	Approved by	Changes
0.1	11 May 2026	[INSERT APPROVER]	Initial draft for website policy suite.